

**PROCEEDINGS OF THE STATE PROJECT DIRECTOR
RAJIV VIDYA MISSION (SSA), A.P, HYDERABAD
Present: Smt V.Usha Rani, I.A.S.**

Rc.No.582/RVM (SSA)/SIEMAT/(B14)/2013

Date 08.01.2014

SUB: Implementation of Quality Monitoring Tools communicated by NCERT at Various Levels –Seeking reasons from certain POs –Communication of schedule for 3rd Quarter of QMT-Reg.

Ref: 1.Rc.No.582/RVM (SSA)/SIEMAT/(B14) /2013 dt 23.8.2013
2 No.F.37-1/SSA-QMT/YK/DEE/2013-14/2797 dt 22.10.2013
3 Rc.No.582/RVM (SSA)/SIEMAT/(B14) /2013 dt30.10.2013
4. Rc.No.582/RVM (SSA)/SIEMAT/(B14) /2013 dt12.12.2013

All the DEOs and Project officers of RVM (SSA) are here by informed, that the Quality Monitoring Tools (QMT) were designed by NCERT for Quality Management in Elementary Education under SSA. The SIEMAT has revised the formats as per our State needs and communicated the formats to DPOs to send the 2nd quarter report in the Month of September, 2013. In this regard, a series of instructions (vide references cited above) were issued from time to time to all POs to implement the Quality Monitoring Tools.

In the reference 1st cited, orders were issued to all the District Project officers, RVM (SSA) to be submit quarterly reports i.e four times in a year as shown below.

Quarter	Period Covered	Submission
I	April to June	July
II	July to September	October
III	October to December	January
IV	January to March	April

In the reference 2nd cited, a letter was received from NCERT in October, 2013 to submit the State level report with regard to QMT by November,15 2013. In the reference 3rd cited, orders were issued to all POs in the State to submit the report to SPO by November, 5th 2013 so as to enable the SPO to submit the consolidate and submit to MHRD.

Further it is submitted that in spite of repeated instructions from SPO, only 5 Districts (**Adilabad, Mahaboobnagar, Medak, Nizamabad, and Warangal**) have submitted the Districts Monitoring formats to SPO. In the reference 4th cited orders were issued to all POs to furnish the reasons for not submitting the District Monitoring Formats within the stipulated time to SPO. Further they are instructed to send the compliance report to this office by 18th December, 2013. But except Vizianagaram, District none of the Districts have submitted the reasons for not submitting the DMF.

Districts Report not Sent DMF to SPO

1	Srikakulam
2	Vizianagaram
3	Visakapatnam
4	East Godavari
5	West Godavari
6	Krishna
7	Guntur
8	Prakasham
9	Nellore
10	Chittoor
11	Kadapa
12	Ananthapur
13	Kurnool
14	Karimnagar
15	Nalgonda
16	Rangareddy
17	Khammam
18	Hyderabad

Based on Quality Monitoring format reports, the POs are instructed to conduct the review meetings on the out comes of the Quality Monitoring reports at each level, as per the following schedule and take remedial measures to improve the quality at every level. Further at each level, the concerned officers are directed to communicate the minutes of the meeting and Action Taken Report (ATR) to the next higher level.

Schedule of Review Meetings based on QMT

SI NO	Level	Dates for Review Meeting
1	School Level	20 th to 22 nd January, 2014
2	School Complex Level	23 rd and 24 th January, 2014
3	Mandal Level	27 th to 29 th January, 2014
4	District Level	30 th January to 4 th February, 2014

As per the schedule of NCERT, the DPOs have to collect the data for the next quarter i.e., for 3rd quarter and the same have to submit to the SPO for further consolidation. QMT tools have become one of the agenda of review meeting at National level.

In this regard, the POs are directed to communicate the 3rd Quarter schedule of implement of QMT to the MEOs, School Complexes, and Schools.

The schedule for consolidation of data at various levels for 3rd quarter is as follows.

1. School Level: Completion of School Formats and handing over to School Complex HMs by 25th January, 2014.
2. Consolidation of School Formats and preparation of CMF at cluster level by 30th January, 2014.
3. Consolidation of Cluster level formats and preparation of Mandal formats by 8th February, 2014.
4. Consolidation of Mandal level formats and preparation of District level formats by 15th February, 2014, and communicate the DMF to SPO by 18th February, 2014.

Further the POs are directed to scrupulously follow the above said schedule in collection of data at different levels and its consolidation in the prescribed formats. Further they are instructed to validate the data coming from each level. They may be also instructed to complete the DMFs of 2nd Quarter report immediately and send to SPO.

This has got the approval of State Project Director RVM (SSA)


For State Project Director

To All Project Officers of RVM (SSA)


8/11/2014