

**PROCEEDINGS OF THE STATE PROJECT DIRECTOR  
SARVA SIKSHA ABHIYAN (SSA), A.P, HYDERABAD  
Present: Smt V.Usha Rani, IAS.,**

**Proc.Rc.No.40/SSA /A3/2014**

**Date: 03 -09-2014**

**Sub:-** SSA, A.P., Hyderabad - Pedagogy - Monitoring teams - Visit to 13 districts schools - Reg.

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All the District Educational officers and Project Officers of Sarva Siksha Abhiyan in the State are hereby informed that as a part of the performance appraisal of schools, school complexes, MRCs, KGBVs, and DPOs in the districts periodically, it is decided to constitute State Level Monitoring Teams to visit all 13 districts in the State. In this regard, it is proposed to constitute '5' teams at the State level. Each team comprises '6' members, three members representing from State - one Sectoral officer from SPO, two personnel from SPO. The other three members have to be co-opted from the respective districts comprising one from DPO and two from SRGs. The identified teams will visit the allotted districts in three spells in second and third week of September, 2014.

The teams have to visit each district for 3-days as mentioned below:

- (i) The 6-member team have to be divided into two sub-teams. Each sub-team will be paired as one member from State Project office and the second member will be from the District. In three days each sub team has to cover at least 5 primary schools, 2 upper primary schools, one KGBV, one STC/Residential center for deprived children/worksite school/transit hostels, one MRC, One School Complex and ongoing training teacher programmes in the Districts.
- (ii) They should cover rural or interior schools in all divisions.
- (iii) The monitoring team members shall record their observations in the prescribed format.
- (iv) On the 3<sup>rd</sup> day afternoon the monitoring team members conducts a meeting with DEO, PO and Sectoral Officers of DPO and MEOs appraise the observations of the Team Members on the functioning of the schools, KGBVs MRCs, School Complexes, STCs and other centers.
- (v) Further Monitoring team members shall also review the activities of the DPO in various sectors

### Visit Schedule

Spell One Districts and Dates	Spell two Districts and Dates	Spell Three Districts and Dates
Kadapa, Kurnool, Chittoor, Anantapur, and Prakasham 10 <sup>th</sup> , 11 <sup>th</sup> and 12 <sup>th</sup> September 2014	Guntur, East Godavari, Krishna, Srikakulam and Nellore. 18 <sup>th</sup> , 19 <sup>th</sup> and 20 <sup>th</sup> September 2014	Visakapatnam, Vizianagaram and West Godavari 23 <sup>rd</sup> , 24 <sup>th</sup> and 25 <sup>th</sup> September 2014.

Teams List annexed to Progs.

The following interventions are to be covered by the State teams

1. Coverage of OSC
2. Conduct of Review Meetings at District & Mandal Level
3. Distribution of Uniforms & Text Books
4. Academic Performance of Schools
5. Performance of KGBVs
6. Functioning of Madarsas & Urdu medium Schools
7. Functioning of SMCs
8. Training impact in the classroom teaching, learning process
9. Complex meetings, communication of complex guidelines to HMs
10. Status of PINDICS & QMT and
11. Interaction with local body (Gram Panchayat Sarpanch etc)
12. Academic activities, Syllabus etc.

Subsequent to visit of the Districts, the State team members are requested to submit their detailed report to the State Project Director for further action.

During the visit of State Monitoring teams, the DPOs SSA are directed to arrange the transport and stay arrangements for the visiting officers and SRGs. The T.A and DA of the visiting officers of the State will be paid by SPO and the T.A and DA of the team members from the Districts accompanied with the State team will be borne by the respective DPOs management cost of AWP & B 2014-15.