

**GOVERNMENT OF ANDHRA PRADESH  
&  
GOVERNMENT OF TELANGANA  
GENERAL ADMINISTRATION (SPF&MC) DEPARTMENT**

**Circular Memo NO. 9940/SPF&MC/2015.**

**Dated:7.8.2017**

Sub:- General Administration (SPF&MC) Dept.,- Interstate transfer of Govt. Employees between the state of Andhra Pradesh and the State of Telangana – Guidelines -Issued.

- Ref:- 1. Andhra Pradesh Public Employment (Organisation of Local Cadres & Regulation of Direct Recruitment)-Order-1975  
2. Andhra Pradesh Reorganisation Act (Act 6 of 2014), 2014  
3. U.O. Note No. 8475/SR1/A1/2015-1, Dt. 8.7.2015  
4. G. O. Rt. No.1634, General Administration (SPF &MC) Dept., dt.03.08.2016

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Proviso to Sub section (2) of Section 77 of A.P. Reorganisation Act-2014 mandates that employees of Local, District, Zonal and Multizonal Cadres, which fall entirely in one of the Successor States shall be deemed to be allotted to that successor State. There have been representations from some local cadre employees and State Cadre employees for transfer to the State where their spouses are working or for mutual transfers on grounds of their local candidature etc., to the State to which they belong.

2. On and with effect from the appointed day, the provision under Para 5(2) (c) and 5(2)(d) of the Presidential Order-1975, for inter local cadre transfers of Government employees from one local cadre to another i.e., from one District / Zone / Multi zone to another on spouse grounds and on reciprocal/mutual basis, subject to assigning last rank in the new unit of appointment duly following the prescribed procedure is confined to the respective States of Andhra Pradesh and Telangana.

3. The State Advisory Committee on Employees Allocation has recommended to evolve a transitory policy on Inter-state transfers of State Government employees on spouse and other grounds between the two States as the Guidelines on allocation of State cadre employees do not contain provision for such cases.

4. Therefore, after careful examination, Government of Andhra Pradesh in consultation with the Government of Telangana, have constituted a committee vide reference 4<sup>th</sup> cited, to evolve such a policy on Interstate transfers of the State Government employees in respect of the following categories.

- A. Inter-State transfer of spouses.
- B. Mutual transfer of local cadre Employees i.e., District /Zonal /Multi Zonal cadre employees, and
- C. Mutual transfer of all State Cadre Employees where the final allocation has been notified by the Central Government.

5. In addition to the above there are cases of State cadre employees whose spouses are working in other State and whose request to facilitate their serving in the same State could not be considered due to the pendency of allocation of employees. The Government have decided that where the final allocation of a State Cadre employee has been done by the Central Government and the spouses happen to be in different States, the request of the spouse shall be considered to the State to which the State cadre employee's spouse is allocated in the course of allocation of its employees between the two States. Any residuary cases remaining without being considered may be done as part of this Order.

**(p.t.o)**

(l) Proposals on inter-state transfer of local cadre employees should invariably be sent to the General Administration (SPF&MC) Department and in respect of State cadre employees to General Administration (SR) Department for concurrence.

(m) Orders shall be issued by the respective Administrative Departments after circulating the files to the Chief Secretary to Government of the respective State Governments.

7. All the Departments of A.P. Secretariat and Telangana Secretariat are requested to follow the instructions scrupulously.

8. These Orders can be accessed at a.p.online portal.

**DINESH KUMAR, IAS**  
**CHIEF SECRETARY TO GOVERNMENT,**  
**GOVERNMENT OF ANDHRA PARDASH**

**S.P.SINGH, IAS,**  
**CHIEF SECRETARY TO GOVERNMENT,**  
**GOVERNMENT OF TELANGANA**

To

All the Departments of the A.P. Secretariat  
All the Departments of Telangana Secretariat  
All the HODs of Government of Andhra Pradesh  
All the HODs of Government of Telangana  
All the District Collectors, Government of Andhra Pradesh  
All the District Collectors, Government of Telangana  
AG, Andhra Pradesh, Hyderabad  
AG, Telangana, Hyderabad  
The Director of Treasuries Government of Andhra Pradesh  
The Director of Treasuries Government of Telangana

Copy to

OSD/P.S to the Chief Secretary to Government of Andhra Pradesh  
OSD to Chief Secretary to Government of Telangana  
P.S. to the Spl. Chief Secretary to Hon'ble CM, Government of Andhra Pradesh  
P.S to the Pri. Secretary to C.M, Government of Telangana  
P.S. to the Secretary to Govt, Finance Dept, Govt of Andhra Pradesh  
P.S. to the Pri. Secretary to Govt, Finance Dept, Government of Telangana  
P.S. to E.O. Pri. Secretary to Govt, (SR), Govt of Anadhra Pradesh  
P.S to Pri. Secy. to Govt., (SR) Government of Telangana  
P.S. to the Secretary to Govt, (Services), GAD, Government of Andhra Pradesh  
P.S. to the Secretary to Govt, (Services) GAD, Government of Telangana  
P.A.Jt. Secy to Govt, G.A. (SPF & MC) Department, Government of Andhra Pradesh  
The G.A.(SPF&MC) Department, Government of Telangana  
SF/SC

// FORWARDED:: BY ORDER //

  
SECTION OFFICER

(Contd.... n/p...for Annexure)



**ANNEXURE**

**(To Circular Memo.No.9940/SPF&MC/2015, dated:7-8-2017)**

1	Full name of the Applicant in Block Letters Sri/Smt./Kumari.	
2	Fathers name/Husband Name	
3	Date of Birth/Place of Birth	
4	Caste (SC/ST/BC/OC)	
5	Designation/Present place of posting	
6	Local cadre /State cadre of a) Applicant b) Spouse	
7	Name and other details of spouse	
8	Name of the post to which transfer is sought for	
9	Unit of Appointment for this post: District/ Zone/Multi Zone/ State cadre	
10	Cadre strength of the post to which transfer is sought for	
11	Number of non-locals physically working	
12	Permissible number of transfers in this cadre in accordance with para (2) (H) of circular Memo No 97462/MC/2004-50, dt 4-10-2006 within the prescribed ceiling	
13	The transfers already effected during the current financial year in this cadre	
14	The number of transfers which can still be effected during current financial year in accordance with para 2(H) of Circular Memo. No. 97462/MC/2004-50, Dt: 4-10-2006	
15	Whether there is clear vacancy to effect the proposed transfer	
16	Whether the individual is willing to take last rank below the last regular candidate in that category	
17	Preferential claim Annexure in prescribed format enclosed(YES/NO) in respect of State cadre posts.	
18	Disciplinary cases If any pending. ( say yes, only if Articles of charges is framed) (YES/NO)	
19	Local status as per P.O. Applicant and Spouse (with documentary evidence)	

- (The information sought for at Sl.No.11, 12, 13, 14 pertains to local cadre employees only. All the employees whether state cadre or local cadre have to furnish the above information accurately.)
- I hereby declare that the above information is correct.

Name and signature of the applicant

Verified and found correct

(Signed by Spl.C.S / Pri.Secy/ Secy. to Govt., Department concerned with  
office Seal)