

O/o the State Project Director
Sarva Shiksha Abhiyan,
Andhra Pradesh, Hyderabad.

Circular No.22/F1/AP SSA/2014

Dated: 09.06.2015

Sub: APSSA, Hyderabad - Providing information on the back side of the cheque/Instrument at the time of drawl of funds from the Sub District Unit level – Instructions issued- Reg .

Attention of all the Project Officers is invited to the subject cited wherein, Andhra Bank has developed a Web Portal to monitor SSA Grant wise receipts & Expenditure at Sub District Units. To monitor the intervention wise unspent balances at Sub district Unit Level, it is directed to provide the following information to the Andhra Banker on back side of the Cheque/instruments at the time of drawl of the funds from the SSA Accounts of Sub District Units. The information is as follows:-

| Name of the Grant | Type of Withdrawal: Advance or Expenses. | F.Y | Purpose of the Drawl | Signature |
|-------------------|--|-----|----------------------|-----------|
|-------------------|--|-----|----------------------|-----------|

In this connection all the Project Officers of AP are directed to instruct all MEOs and HMs/SMCs Chairmen to provide the details of the funds withdrawn particulars on the back side of the cheque/Instruments without fail. Failing which the cheque /Instrument will not be honored by the Andhra Banker.

To,

All the Project officers of AP SSA


State Project Director
(2/2)