

GOVERNMENT OF TELANGANA
ABSTRACT

Public Services – Direct recruitment – Scheme of selection – Classification of categories of posts under various Groups and other services – scheme and pattern of examination – Orders - issued.

GENERAL ADMINISTRATION (SER.A) DEPARTEMNT

G.O.Ms.No.330

Date: 27.07.2015.

Read the following:-

1. G.O.Ms.No.43, Gen Admn. (Ser.A) Department, dt: 08.08.2014.
2. From the Secretary, TSPSC, Letter No.12/SS/2015, dt: 14.02.2015.
along with Report of the Experts Committee.
3. G.O.Rt.No.1686, G.A.(Cabinet) Department, dt: 16.06.2015.

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ORDER:

. In the G.O. 1st read above, orders have been issued constituting Public Service Commission for the State of Telangana.

2. The Secretary, Telangana State Public Service Commission in the reference 2nd read above, has informed that the existing scheme and syllabus of United Andhra Pradesh has to be changed as per the needs and requirements of new State of Telangana and therefore, the Commission has constituted an Experts Committee to study and make recommendations to review the present classification of Groups and other services; scheme and pattern of examination of posts comes under the purview of the Public Service Commission. The said committee has submitted its report and the same has been furnished along with the recommendations of the TSPSC for approval of the Government.

3. In the G.O. 3rd read above, a Cabinet Sub-Committee has been constituted to examine and recommend on Scheme of Examinations for various posts to be filled by the Telangana State Public Service Commission by the method of direct recruitment, keeping in view the report of the Expert's Committee and the recommendations of the TSPSC. The Cabinet Sub-Committee has submitted its report to Government.

4. Keeping in view the recommendations made by Cabinet Sub-Committee, after careful examination of the matter, Government hereby issue the following classification of posts, scheme and pattern of examination for various categories of posts to be filled-up by direct recruitment through Telangana State Public Service Commission:-

Scheme of examination and pattern
for various category of posts to be filled by the TSPSC

(I) Scheme of examination for various category of posts:

(A) Group-I Services

- (1) Deputy Collector
[Civil Services, (Executive Branch)]
- (2) Deputy Superintendent of Police – Category. II
(Police Service)
- (3) Commercial Tax Officer
(Commercial Tax Services)
- (4) Regional Transport Officer
(Transport Service)
- (5) Deputy Registrar of Co-operative Societies
(Co-operative Service)
- (6) District Panchayat Officer
(Panchayat Services)
- (7) District Registrars
(Registration Services)
- (8) Divisional Fire Officer
(Fire Service)
- (9) Deputy Superintendent of Jails (Men)
(Jails Service)
- (10) Assistant Commissioner of Labour
(Labour Service)
- (11) Assistant Excise Superintendent
(Excise Service)
- (12) Municipal Commissioner – Grade II
(Municipal Administrative Service)
- (13) District Social Welfare Officer
(Social Welfare Service)
- (14) District Backward Classes Welfare Officers including
Assistant Director
(Backward Classes Welfare Service)
- (15) District Tribal Welfare Officer
(Tribal Welfare Service)
- (16) District Employment Officer
(Employment Service)
- (17) Lay Secretary & Treasurer Grade II
(Medical & Health Services)
- (18) Assistant Treasury Officer / Assistant Accounts Officer
(Treasuries & Accounts Service)
- (19) Assistant Audit Officer
(State Audit Service)
- (20) Mandal Parishad Development Officer
(Panchayat Raj & Rural Development Service)

Scheme of Examination:
(Hons. Degree Standard)

Subject	Duration (Hours)	Maximum Marks
1	2	3
Preliminary Test General Studies & Mental ability (Objective Type) 150 Questions	2 ½	150
(A) Written Examination (Main) General English (Qualifying Test)	3	150
Paper-I General Essay It will have to cover the following topics:- 1. Contemporary Social issues and Social Problems. 2. Issues of Economic Growth and Justice 3. Dynamics of Indian Politics 4. Historical and Cultural Heritage of India 5. Developments in Science and Technology 6. Education and Human Resource Development.	3	150
Paper-II – History, Culture and Geography 1. History and Culture of India, with special reference to Modern Period (1757 to 1947 A.D) 2. History and Cultural Heritage of Telangana 3. Geography of India and Telangana	3	150
Paper –III – Indian Society, Constitution and Governance 1. Indian Society, Structure, Issues and Social Movements 2. Constitution of India 3. Governance	3	150
Paper –IV – Economy and Development 1. Indian Economy and Development 2. Telangana Economy 3. Development and Environmental Problems	3	150
Paper- V – Science & Technology and Data Interpretation 1. The role and impact of Science and Technology 2. Modern Trends in application of knowledge of Science 3. Data Interpretation and Problem Solving	3	150
Paper-VI- Telangana Movement and State Formation 1. The idea of Telangana (1948-1970) 2. Mobilisational phase (1971 -1990) 3. Towards formation of Telangana State (1991-2014)	3	150
TOTAL:		900
(B) Interview		100
GRAND TOTAL		1000

(B) Group-II Services:

1. Municipal Commissioner Gr. III
(Municipal Administrative Sub-Service)
2. Assistant Commercial Tax Officer
(Commercial Tax Sub-Service)
3. Deputy Tahasildar
(Revenue Sub-Service)
4. Sub-Registrar Gr.II
(Registration Sub-Service)
5. Junior Employment Officer
(Employment Sub-Service)
6. Assistant Registrar
(Co-operative Sub-Service)
7. Assistant Labour Officer
(Labour Sub-Service)
8. Extension Officer (Rural Development)
(Panchayat Raj Sub-Service)
9. Excise Sub-Inspector
(Excise Sub-Service)
10. Executive Officer Grade-II
(Panchayat Raj Sub-Service)
11. Assistant Development Officer
(Handlooms and Textiles Sub-Service)
12. Executive Officer Grade-I
(Endowments Sub-Service)

Scheme of Examination:

Paper	Subject	Questions (Multiple Choice)	Duration (Hours)	Maximum Marks
PART – A WRITTEN EXAMINATION (Objective Type)				
Paper- I	GENERAL STUDIES AND GENERAL ABILITIES	150	2 ½	150
Paper-II	HISTORY, POLITY AND SOCIETY i. Socio-Cultural History of Telangana and Formation of Telangana State. ii. Overview of the Indian Constitution and Politics iii. Social Structure, Issues and Public Policies	150 (3x50)	2 ½	150

Paper-III	ECONOMY AND DEVELOPMENT i. Indian Economy: Issues and challenges ii. Economy and Development of Telangana iii. Issues of Development and Change	150 (3x50)	2 ½	150
Paper-IV	TELANGANA MOVEMENT AND STATE FORMATION. i. The idea of Telangana (1948-1970) ii. Mobilisational phase (1971 - 1990) iii. Towards formation of Telangana State (1991-2014)	150 (3x50)	2 ½	150
PART - B	Interview			75
TOTAL MARKS				675

(C) Group-III Services:

1. Senior Accountant
(Govt. Life Insurance Sub-Service)
2. Auditor
(Pay & Accounts Sub-Service)
3. Senior Accountant
(Treasuries & Accounts Sub-Service)
4. Senior Auditor
(Local Fund & Audit Sub-Service)
5. Assistant Section Officer
(Secretariat Sub-Service)
6. Assistant Section Officer
(Legislature Sub-Service)
7. Assistant Section Officer
(Finance Department, Secretariat Sub-Service)
8. Assistant Section Officer
(Law Dept., Secretariat Sub-Service)
9. Assistant Auditor
(Pay & Accounts Sub-Service)
10. Typist-cum-Assistant
(Secretariat Sub-Service)
11. Typist-cum-Assistant
(Legislature Sub-Service)
12. Typist-cum-Assistant
(Finance Department, Secretariat Sub-Service)

13. Typist-cum-Assistant
(Law Dept, Secretariat Sub-Service)
14. Assistant-cum-Typist
(Heads of Departments, Ministerial Service)
15. Junior Assistants
(Heads of Departments, Ministerial Service)
16. Junior Accountant
(Directorate, Treasuries & Accounts Sub-Service)
17. Junior Accountant
(Govt. Life Insurance Sub-Service)

Scheme of Examination:

PAPER	SUBJECT	Questions (Multiple Choice)	Duration (Hours)	Maximum Marks
WRITTEN EXAMINATION (Objective Type)				
Paper-I	GENERAL STUDIES AND GENERAL ABILITIES	150	2 ½	150
Paper-II	HISTORY, POLITY AND SOCIETY i. Socio-Cultural History of Telangana and Formation of Telangana State. ii. Overview of the Indian Constitution and Politics iii. Social structure, issues and Public Policies	150 (3x50)	2 ½	150
Paper-III	ECONOMY AND DEVELOPMENT i. Indian Economy: Issues and challenges ii. Economy and Development of Telangana iii. Issues of Development and Change	150 (3x50)	2 ½	150
TOTAL MARKS				450

A test in “Proficiency in Office Automation with usage of computers and associated software” shall be conducted in terms of the orders issued in G.O.Ms.No.133 and 134, GA (Ser.B) Dept., dt.12.5.2014.

Scheme of Examination: (Practical Type)

Test	Duration (Minutes)	Maximum Marks
Proficiency in Office Automation with usage of Computers and associated Software	30	50

(D) Group- IV Services:

- (i) Junior Assistants, Junior Accountants, Junior Stenographers, Typists, Assistant-Cum-Typist etc. in various departments.

Scheme of Examination:**(SSC Standard)**

Paper	Subject	No.of Questions	Duration	Maximum Marks
1	GENERAL KNOWLEDGE	150	150 Minutes	150
2	SECRETARIAL ABILITIES	150	150 Minutes	150
Total				300

A test in “Proficiency in Office Automation with usage of computers and associated software” shall be conducted in terms of the orders issued in G.O.Ms.No.133 and 134, GA (Ser.B) Dept., dt.12.5.2014.

Scheme of Examination: (Practical Type)

Test	Duration (Minutes)	Maximum Marks
Proficiency in Office Automation with usage of Computers and associated Software	30	50

- (ii) **SCHEME AND SYLLABUS FOR THE POST OF SUPERVISOR / MATRON GRADE-II IN JUVENILE WELFARE AND CORRECTIONAL SUB SERVICE / HOSTEL WELFARE OFFICERS GRADE-II IN SOCIAL / TRIBAL ETC., WELFARE SUB SERVICE**

Paper	Subject	No.of Questions	Duration	Maximum Marks
1	GENERAL STUDIES	150	150 Minutes	150
2	CONCERNED SUBJECT	150	150 Minutes	150
Total				300

SYLLABUS

PAPER-I : General Knowledge :

Syllabus formulated by the Board of Secondary School Certificate of Telangana State for 10th class in History, Geography, Civics, Economics, Physics, Chemistry, Botany, Zoology and Current Affairs. In the contents of History, Geography, Civics and Economics, apart from others, contents pertaining to the State of Telangana. **The contents relating to Child rights and related Laws shall be included.**

PAPER-II: CONCERNED SUBJECT

**(E) GAZETTED CATEGORIES –
NOT COVERED IN GROUP-I AND GROUP-II**

Scheme of Examination:

	No.of Questions	Duration	Maximum Marks
Part: A: WRITTEN EXAMINATION (Objective Type)			
Paper – I: General Studies and General Abilities	150	150 (Minutes)	150
Paper-II : Concerned Subject [Commission may prescribe two subjects (concerned) consisting 150 Marks each wherever felt necessary]	150	150 (Minutes)	300
Part: B : Interview			50
Total			500

F) NON-GAZETTED CATEGORY

(Not covered under Group–II, Group– III and Group–IV Services)

(Qualification is as Diploma /Bachelors Degree etc.)

Scheme of Examination:

WRITTEN EXAMINATION (Objective type)	No.of Questions	Duration	Maximum Marks
Paper – I: General Studies and General Abilities	150	150 Minutes	150
Paper-II : Concerned Subject	150	150 Minutes	150
Total			300

G) MISCELLANEOUS CATEGORIES**(I) ASSISTANT CONSERVATOR OF FOREST****Scheme of Examination:**

1	General English Paper	100 Questions	100 Minutes	100 Marks
2	General Studies Paper	150 Questions	150 Minutes	150 Marks
3	Optional Paper-1	100 Questions	100 Minutes	200 Marks
4	Optional Paper-2	100 Questions	100 Minutes	200 Marks
5	Interview			50 Marks
	TOTAL			700 MARKS

(II) FOREST RANGE OFFICER**Scheme of Examination:**

1	General English Paper *	100 Questions	100 Minutes	100 Marks
2	Mathematics Paper * (SSC/Higher School Standard)	100 Questions	100 Minutes	100 Marks

*The marks in the above two exams are treated as qualifying marks only

1	General Studies Paper	150 Questions	150 Minutes	150 Marks
2	Optional Paper (One Only)	150 Questions	150 Minutes	300 Marks
	Interview			50 Marks
	Total			500

(III) ZILLA SAINIK WELFARE OFFICERS**Scheme of Examination:**

WRITTEN EXAMINATION (Objective Type)				
i)	General Studies	150 Questions	150 Minutes	150 Marks
ii)	Subject:			
	Paper-2 English	150 Questions	150 Minutes	150 Marks
	Paper-3 Elementary Mathematics (SSC standard)	150 Questions	150 Minutes.	150 Marks
	Total			450 Marks

(IV) SENIOR STENOGRAPHERS IN VARIOUS DEPARTMENTS**Scheme of Examination:**

WRITTEN EXAMINATION (Conventional Type)		
PAPER:	Shorthand English 120 words per minute Dictation for 7 minutes (45 Minutes for transcription)	150 Marks
OR		
	Shorthand Telugu 60 words per minute Dictation for 7 minutes (90 Minutes for transcription)	150 Marks
OR		
	Shorthand Urdu 120 words per minute Dictation for 7 minutes (45 Minutes for transcription)	150 Marks

A test in “Proficiency in Office Automation with usage of computers and associated software” shall be conducted in terms of the orders issued in G.O.Ms.No.133 and 134, GA (Ser.B) Dept., dt.12.5.2014.

Scheme of Examination: (Practical Type)

Test	Duration (Minutes)	Maximum Marks
Proficiency in Office Automation with usage of Computers and associated Software	30	50

(V) PORT OFFICERS IN PORT SERVICE**Scheme of Examination:**

PART–A: Written Examination (Conventional Type)		
1. General Studies	150 Minutes	150 Marks
2. Essay (Problem analysis on the relevant qualifying subject and/or Professional experience – English)	150 Minutes	300 Marks
Total		450 Marks

(VI) ASSISTANT TELUGU TRANSLATOR IN LEGISLATURE SUB SERVICE**Scheme of Examination:**

WRITTEN EXAMINATION			
PAPER-1: General Studies and General Abilities	150 Minutes	150 Questions	150 Marks
PAPER-2: Translation	90 Minutes		150 Marks
Total			300 Marks

(VII) SENIOR REPORTERS ENGLISH/TELUGU/URDU IN VARIOUS DEPARTMENTS**Scheme of Examination:**

WRITTEN EXAMINATION (Conventional Type)	
Senior Reporter (English) : PAPER : English Shorthand Dictation - 150 words per minute Duration : 7 minutes (Transcription in Long Hand – 90 Minutes)	150 Marks
Senior Reporter (Telugu) : PAPER : Telugu Shorthand Dictation - 80 words per minute Duration : 7 minutes (Transcription in Long Hand – 90 Minutes)	150 Marks
Senior Reporter (Urdu) : PAPER : Urdu Shorthand Dictation - 130 words per minute Duration : 7 minutes (Transcription in Long Hand – 90 Minutes)	150 Marks

(VIII) ENGLISH REPORTER IN LEGISLATURE SERVICE**Scheme of Examination:**

WRITTEN EXAMINATION (Conventional Type)	
Senior Reporter (English) : PAPER : English Shorthand Dictation - 180 words per minute Duration : 5 minutes (Transcription in Long Hand – 90 Minutes)	150 Marks

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

RAJIV SHARMA
CHIEF SECRETARY TO GOVERNMENT

To
The Secretary, TSPSC
All the Departments of Secretariat
All the HODs.
All the District Collector / District Judges
All Administrative / Service Sections in GAD.

Copy to :
The Law Dept.
The P.S. to Chief Secretary to Govt.
The Prl. Secy. to Chief Minister
The Accountant General, Telangana, Hyderabad.
SF/SC.

// FORWARDED : : BY ORDER //

SECTION OFFICER